

Whistleblower Protection Checklist



Whistleblower protection is crucial for fostering a culture of accountability, transparency, and ethical behaviour in SMEs in England and Wales. Boardify's Whistleblower Protection Checklist provides a step-by-step guide for organisations to establish and maintain effective whistleblower protection programs. By offering this valuable resource, Boardify helps SMEs prevent misconduct, address concerns raised by employees, and maintain their integrity and reputation.

Policy Development

- Develop a comprehensive whistleblower policy
- Establish clear reporting channels for employees to report concerns or misconduct
- Outline the process for investigating and addressing reported issues

Training and Communication

- Provide regular whistleblower training for employees
- Communicate the importance of reporting concerns and the protections in place for whistleblowers
- Ensure that employees are aware of their rights and responsibilities

Protection and Support

- Implement measures to protect whistleblowers from retaliation
- Offer support and resources for employees who report concerns
- Investigate any instances of retaliation and take appropriate disciplinary action

Monitoring and Enforcement

- Monitor the effectiveness of whistleblower protections and the reporting process
- Review and address reported concerns in a timely and thorough manner
- Continuously improve the whistleblower program and protection measures

